

## JACOBSTOW PARISH COUNCIL

### **Minutes of Meeting held on 1<sup>st</sup> May, 2018**

- 1) *As this was the Annual General Meeting it began with the election of Officers.  
Chairman - Re-Election of Cllr. Osborne Prop. Cllr. Adey Sec. Cllr. Pallett  
Vice-Chairman – Re-Election of Cllr. Smith Prop. Cllr. Chapman Sec.Cllr.  
Franklyn.  
Responsible Financial Officer – Re-election of The Clerk, Mrs. D.A. Turner  
Proposed Cllr.Smith Seconded Cllr. Adey  
All Councillors unanimously agreed.*
- 2) **Attendance** – *Cllr. Osborne then chaired the monthly meeting with a full attendance of Councillors and one member of the Public. Apologies received from Cllr. Chopak and members of the Journal.*
- 3) *There were no Declarations of Interest/Dispensations for this Agenda.*
- 4) **Minutes** – *The minutes of the previous meeting were read and signed as a true record.*
- 5) **Balance at Bank** – *The balance at the Bank is £12,686.36 in the Current A/C and £4,200.12 in the Primrose A/C.*
- 6) **Audit Forms** – *a) The Audit form Section 1 Annual Governance Statement 2017/18 was completed on behalf of the Councillors and signed by the Chairman and the Clerk b) Section 2 Accounting Statements 2017/18 was completed by the Responsible Officer and signed. The meeting approved the Accounts and these were signed by the Chairman. The Accounts had been checked by the Internal Auditor and will now be sent to the External Auditor.*
- 7) **Parish Hall** – *Estimates received for repairs to the Parish Hall. Councillors decided to pay for the new Fire Door. This will amount to £1,250. to be paid from the Current A/C. Proposed Cllr. Smith Seconded Cllr. Chapman.*
- 8) **Insurance** – *It was unanimously agreed that the Chairman and Clerk could write a cheque for the Insurance as this is due on the 1<sup>st</sup> June and no account had been received.*
- 9) **Neighbourhood Planning** – *A meeting with Chris Simms has been arranged with St. Gennys Parish Council at the Legion Hall on 12<sup>th</sup> June 2018 at 6.30pm.*

**10)Road Closure** – Correspondence received stating that the Newmills to Waxhill Rd will be closed for a further three months from 6<sup>th</sup> April – 29<sup>th</sup> June, 2018. Clerk to Email Cllr. Chopak to find the name of someone we could contact regarding this long extension.

**11)Accounts to Pay:-**

CALC Membership - £220.69. Prop. Cllr. Smith Seconded Cllr. Pallett

**12)Planning Applications approved by Cornwall Council**

PA18/01570 - 2, Barn Close, Wainhouse Corner

PA18/01443 - Well Cottage, Broad Langdon, Jacobstow

**13)Community Highways Scheme** – Any of the seven parishes can apply for minor road improvements. Discuss again next month

**14)Planning Application PA18/03099** – To erect an Agricultural Building at Broom Park, Week St. Mary, Holsworthy. Councillors support this Application.

**15) Planning Application PA18/03745** – Eden Farm, Access to Poulza Post, Jacobstow. Change of use of garage to annex to accommodate elderly relative. Councillors support this Application.

**16)Councillor Matters** – Cllr. Adey reported that the majority of Pot Holes in Jacobstow had been filled. It was reported that two Mobile Homes had been erected at Kents, Jacobstow. Clerk to contact Cllr. Chopak to report this.

There being no further business the meeting was closed.

Signed \_\_\_\_\_ Dated \_\_\_\_\_

*Accounts Councillors agreed to pay on 1<sup>st</sup> May, 2018*

*CALC Membership £220.69 (Annual membership)*